
LOCAL EMERGENCY PLANNING COMMITTEE

Regular Committee Meeting Minutes

Thursday, April 13, 2023, 12:00 PM

Harrigan Centennial Hall, 300 Harbor Drive

A. CALL TO ORDER

Craig Warren called to order the meeting of April 13, 2023, at 12.01pm

B. ROLL CALL

(Quorum established by at least one member present from four different categories.)

Present:

Category 1: Kevin Mosher (Assembly Liaison)

Category 2: Craig Warren, Chair, (SFD)

Category 4: Amy Zanuzoski (Sitka Counseling)

Category 5: Trish White, LEPC Vice President, Scott Wagner, (NSRAA)

Category 6: Mary Ann Hall (Retired Medical Technologist), Joel Hanson

Category 7: Jennifer Klejka, LEPC Coordinator (SFD),

Absent:

Category 1: Crystal Duncan (Alternate Assembly Liaison)

Category 2: Shannon Freitas (SEARHC), Geraldine Laux (TSA), Robert Baty (Police Chief), Lance Ewers (SPD)

Category 3: Becky Meiers (excused), LEPC PIO (KCAW)

Others Present:

Karl Muench (SFD), LEPC Secretary (SFD)

C. WELCOME & INTRODUCTIONS (Visitors &/or New Members, if any)

1. None

D. AGENDA CHANGES

1. None

E. APPROVAL OF MINUTES: Jennifer Klejka moved to approve the minutes LECP March 9, 2023, minutes. Motion passed unanimously.

F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

1. None

G. COMMUNICATIONS

1. Amateur Radio Emergency Services (ARES) Report: None
2. Broadcast Communications Update: None

H. COMMITTEE REPORTS

1. Hazmat Report: Jennifer Klajka reported that there are two TIER II outstanding still outstanding, and both parties have been contacted.
Jennifer Klajka reported there was a fuel spill of approx. 60 gallons, protocols were followed, including reporting to all required agencies.
2. Public Information Officer (PIO) Report: None

I. UNFINISHED BUSINESS

1. Oil and Hazardous Substances Emergency Operations Plan: Craig Warren asked for committee feedback on proposed revisions to the Oil and Hazardous Substances Emergency Operations Plan, looking to finalize during May 11, 2023, LEPC meeting.

J. NEW BUSINESS

1. Proposal for the Development of Community Gardens in Sitka: Joel Hanson provided a summary of Transition Sitka's and Sitka Local Foods Network's proposed community garden. He said that LEPC used to have a Food Security Subcommittee. Committee members asked questions and discussed challenges. Joel encouraged the other committee members to consider instating the subcommittee. He asked for LEPC to draft a letter of support for

the proposal. Trish White made a motion for LEPC to write a letter of support and for a draft to be presented during the May 11, 2023 LEPC meeting. Seeing no objections the motion passed.

K. COMMITTEE COMMENTS

1. Craig Warren informed LEPC that Michelle Torres from the Dept. of Homeland Security, who is working to develop a Community Member Response Team (C.E.R.T) in Sitka, will be attending LEPC meeting on May 11, 2023 to provide more information. During large scale emergencies C.E.R.Ts fill primarily a search roll, and limited rescue and first aid.
2. Craig Warren informed LEPC that representatives from the Alaska Volcano Observatory will be attending LEPC meeting on May 11, 2023 to discuss Mt. Edgecumbe's activity level and Observatory's plans.
3. Trish White informed LEPC that the annual pharmaceutical disposal is happening on April 22 this year.
4. Kevin Mosher informed LEPC that he believes representatives from the Sitka Science Center and Northern Southeast Regional Aquaculture Association should be offered seats on LEPC.

L. ADJOURNMENT

The next LEPC meeting will be May 11, 2023, at noon in Harrigan Centennial Hall.

Jennifer Klejka moved to adjourn the meeting. Seeing no objections, the meeting was adjourned at 12.38pm.

Attest:

Karl Muench, LEPC Secretary (SFD)